City of Harahan  
6437 Jefferson Highway  
Mayor and Harahan City Council  
Regular Meeting Agenda

Date: November 15, 2018  
Time: 7:30 P.M.

The Public Meeting is called to order by the Mayor, followed by the Pledge of Allegiance.

ROLL CALL

SPECIAL PRESENTATIONS
1. Darlene Schwartz, Community Liaison  
2. Current State of the Harahan Police Department, Chief Walker

ADDRESS THE COUNCIL

APPROVAL OF MINUTES
Reading of the Minutes of the Council Meeting on October 18, 2018.  
Approval of the Minutes of the Council Meeting on October 18, 2018.

COMMUNICATIONS
The Board of Adjustments and Appeals did not meet in October, 2018.

Reading of the Minutes of the Planning and Zoning Board on November 7, 2018.  
Approval of the Minutes of the Planning and Zoning Board on November 7, 2018.

RESOLUTIONS
PROPOSED RESOLUTION NO. 2018 – 16 (Deferred 10/18/2018)
Resolution accepting the Municipal Water Pollution Prevention Environmental Audit Report for the period of January 1, 2017 to December 31, 2017, and to inform the Louisiana Department of Environmental Quality that the following actions were taken and additional actions will be taken by the City of Harahan.

ORDINANCES FOR APPROVAL
PROPOSED ORDINANCE NO. 2018 – 11 (Deferred 10/18/2018)
This proposed ordinance is serving as providing the Council with written notification as mandated by LSA - R.S. 39:1310, “that when there has been a change of operation upon which the original adopted budget was developed, the governing authority shall adopt a budget amendment in an open meeting to reflect such change.”

PROPOSED ORDINANCE NO. 2018 – 15 (Deferred 10/18/2018)
An Ordinance to amend Ordinance No. 1841, the annual Budget of Revenue and Expenditures for Fiscal Year ending December 31, 2018, for the Police Department of the City of Harahan, Louisiana. (Forensic Audit)

PROPOSED ORDINANCE NO. 2018 – 19 (Deferred 10/18/2018)
This proposed ordinance is serving as providing the Council with written notification as mandated by LSA – R.S. 39:1310, “that when there has been a change of operation upon which the original adopted budget was developed, the governing authority shall adopt a budget amendment in an open meeting to reflect such change.”

PROPOSED ORDINANCE NO. 2018 – 20
As mandated by La. R.S. 39:1311, to adjust beginning fund balances to actuals per the 2017 audit, this is an Ordinance amending Ordinance No. 1841, the annual Budget of Revenues and Expenditures for the Fiscal Year ending December 31, 2018, for the City of Harahan, Louisiana.
PROPOSED ORDINANCE NO. 2018 – 21
An ordinance amending Ordinance No. 1841, the annual Budget of Revenue and Expenditures for the Fiscal Year ending December 31, 2018, for the Recreation Department Capital Project Fund, of the City of Harahan, Louisiana.

ORDINANCE FOR INTRODUCTION (FIRST READING)
PROPOSED ORDINANCE NO. 2018 – 22
Re: Receipt of LGAP Grant Monies
This proposed ordinance is serving as providing the Council with written notification as mandated by LSA - R.S. 39:1310, “that when there has been a change of operation upon which the original adopted budget was developed, the governing authority shall adopt a budget amendment in an open meeting to reflect such change.”

PROPOSED ORDINANCE NO. 2018 – 23
An Ordinance providing that the Harahan Municipal Code be supplemented to fix the amount of compensation of the Municipal Officer of the City of Harahan as required by L.R.S. 33:381A.

OLD BUSINESS
None

NEW BUSINESS
1. Monthly Financials with Budget to Actual Comparisons

ADDRESS THE COUNCIL

SECRETARY’S REPORT
Secretary's report for October, 2018
Total revenue $570,866.45

REPORTS

PAY BILLS
Bill's paid in October, 2018
Total expenditures $1,026,771.11

EXECUTIVE SESSION
None

ADJOURN

A. The following matter involving pending litigation may be considered
   (Court, Case, Number, Parties):
   1. Wood Materials LLC, Wood Resources LLC v. City of Harahan, 24th JDC,
      Case 761-783, Div. “K”
B. The following matter involving prospective litigation for which formal written demand has been made may be considered.
C. The following matters involving discussion of the character, professional competence, or physical or mental health of:
   Name:
The following Resolution was offered unanimously by the Council of the City of Harahan:

PROPOSED RESOLUTION NO. 2018 – 16

RESOLUTION ACCEPTING THE MUNICIPAL WATER POLLUTION PREVENTION ENVIRONMENTAL AUDIT REPORT FOR THE PERIOD OF JANUARY 1, 2017 TO DECEMBER 31, 2017, AND TO INFORM THE LOUISIANA DEPARTMENT OF ENVIRONMENTAL QUALITY THAT THE FOLLOWING ACTIONS WERE TAKEN AND ADDITIONAL ACTIONS WILL BE TAKEN BY THE CITY OF HARAHAN

WHEREAS, the City of Harahan is regulated under Louisiana Pollutant Discharge Elimination System (LPDES) Permit No. LA0043940, with a completion date of February 23, 2018; and,

WHEREAS, the City of Harahan LPDES Permit No. LA0043940, Part II, Section B requires the completion of the Municipal Water Pollution Prevention Environmental Audit Report (MWPP) and acceptance thereof by a resolution of the Council;

WHEREAS, the said Audit Report is attached to this resolution; and,

THE COUNCIL FOR THE CITY OF HARAHAN HEREBY RESOLVES:

SECTION ONE: That the City of Council hereby acknowledges that the Environmental Audit Report has been reviewed and approved.

SECTION TWO: That the following actions will be taken to maintain compliance with the LPDES Permit conditions:

LIFT STATIONS & FORCE MAINS:

The completion of the bidding, awarding, and commencement of the Pump Station 6 Modification and Force Main project.

This resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: 
NAYS: 
ABSENT: 
ABSTAINED:

This resolution was declared adopted on this the ___ day of ______________, 2018.

NICOLE LEE, MUNICIPAL CLERK
<table>
<thead>
<tr>
<th><strong>Facility Name</strong>:</th>
<th>Harahan Wastewater Treatment Plant</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>LPDES Permit Number</strong>:</td>
<td>LA0043940</td>
</tr>
<tr>
<td><strong>Agency Interest (AI) Number</strong>:</td>
<td>1600</td>
</tr>
<tr>
<td><strong>Address</strong>:</td>
<td>1000 Dickory, Harahan, LA 70123</td>
</tr>
<tr>
<td><strong>Parish</strong>:</td>
<td>Jefferson</td>
</tr>
<tr>
<td><strong>(Person Completing Form) Name</strong>:</td>
<td>Joanne L. Massony</td>
</tr>
<tr>
<td><strong>Title</strong>:</td>
<td>Wastewater Director</td>
</tr>
<tr>
<td><strong>Date Completed</strong>:</td>
<td>02/23/2018</td>
</tr>
</tbody>
</table>
INSTRUCTIONS

1. Complete only the sections of the Environmental Audit which apply to your wastewater treatment system. Leave sections that do not apply blank and enter a "0" for the point value.

2. Parts 1 through 7 contain questions for which points may be generated. These points are intended to communicate to the department and the governing body or owner what actions will be necessary to prevent effluent violations. Place the point totals from parts 1 through 7 on the Point Calculation page.

3. Add up the point totals.

4. Submit the Environmental Audit to the governing body or owner for review and approval.

5. The governing body must pass a resolution which contains the following items:
   
a. The resolution or letter must acknowledge the governing body or owner has reviewed the Environmental Audit.

b. This resolution must indicate specific actions, if any, will be taken to maintain compliance and prevent effluent violations. Proposed actions should address the parts where maximum or close to maximum points were generated in the Environmental Audit.

c. The resolution should provide any other information the governing body deems appropriate.
**PART I: INFLUENT FLOW/LOADINGS (all plants)**

A. List the average monthly volumetric flows and BOD loadings received at your facility during the last reporting year. The plant does not have an influent flow meter; therefore, the effluent flow is being used for the calculations below.

<table>
<thead>
<tr>
<th>Column 1</th>
<th>Column 2</th>
<th>Column 3</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Average Monthly Flow (million gallons per day, MGD)</td>
<td>Average Monthly BOD5 Concentration (mg/l)</td>
</tr>
<tr>
<td>Jan 2017</td>
<td>1.847 x 102</td>
<td>x 8.34 = 1,571</td>
</tr>
<tr>
<td>Feb 2017</td>
<td>1.378 x 159</td>
<td>x 8.34 = 1,827</td>
</tr>
<tr>
<td>Mar 2017</td>
<td>1.318 x 149</td>
<td>x 8.34 = 1,638</td>
</tr>
<tr>
<td>Apr 2017</td>
<td>1.384 x 81</td>
<td>x 8.34 = 935</td>
</tr>
<tr>
<td>May 2017</td>
<td>2.131 x 91</td>
<td>x 8.34 = 1,617</td>
</tr>
<tr>
<td>Jun 2017</td>
<td>2.223 x 76</td>
<td>x 8.34 = 1,409</td>
</tr>
<tr>
<td>Jul 2017</td>
<td>1.995 x 130</td>
<td>x 8.34 = 2,163</td>
</tr>
<tr>
<td>Aug 2017</td>
<td>2.315 x 51</td>
<td>x 8.34 = 985</td>
</tr>
<tr>
<td>Sep 2017</td>
<td>1.210 x 117</td>
<td>x 8.34 = 1,181</td>
</tr>
<tr>
<td>Oct 2017</td>
<td>1.191 x 99</td>
<td>x 8.34 = 983</td>
</tr>
<tr>
<td>Nov 2017</td>
<td>0.881 x 127</td>
<td>x 8.34 = 933</td>
</tr>
<tr>
<td>Dec 2017</td>
<td>1.120 x 84</td>
<td>x 8.34 = 785</td>
</tr>
</tbody>
</table>

BOD loading = Average Monthly Flow (in MGD) x Average Monthly BOD concentration (in mg/l) x 8.34

B. List the design flow and design BOD loading for your facility in the blanks below. If you are not aware of these design quantities, refer to your Operation and Maintenance (O&M) Manual or contact your consulting engineer.

\[
\begin{align*}
\text{Design Flow, MGD:} & \quad 1.6 \times 0.90 = 1.4 \\
\text{Design BOD, lb/day:} & \quad 2,669 \times 0.90 = 2,402
\end{align*}
\]
C. How many months did the monthly flow (Column 1) to the wastewater treatment facility (WWTF) exceed 90% of design flow? Circle the number of months and the corresponding point total. Write the point total in the box below at the right.

<table>
<thead>
<tr>
<th>months</th>
<th>0</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
<th>6</th>
<th>7</th>
<th>8</th>
<th>9</th>
<th>10</th>
<th>11</th>
<th>12</th>
</tr>
</thead>
<tbody>
<tr>
<td>points</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>5</td>
<td>5</td>
<td>5</td>
<td>5</td>
<td>5</td>
<td>5</td>
<td>5</td>
<td>5</td>
</tr>
</tbody>
</table>

Write 0 or 5 in the C point total box: 5 C Point Total

D. How many months did the monthly flow (Column 1) to the WWTF exceed the design flow? Circle the number of months and corresponding point total. Write the point total in the box below at the right.

<table>
<thead>
<tr>
<th>months</th>
<th>0</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
<th>6</th>
<th>7</th>
<th>8</th>
<th>9</th>
<th>10</th>
<th>11</th>
<th>12</th>
</tr>
</thead>
<tbody>
<tr>
<td>points</td>
<td>0</td>
<td>5</td>
<td>5</td>
<td>10</td>
<td>10</td>
<td>15</td>
<td>15</td>
<td>15</td>
<td>15</td>
<td>15</td>
<td>15</td>
<td>15</td>
<td>15</td>
</tr>
</tbody>
</table>

Write 0, 5, 10 or 15 in the D point total box: 15 D Point Total

E. How many months did the monthly BOD loading (Column 3) to the WWTF exceed 90% of the design loading? Circle the number of months and corresponding point total. Write the point total in the box below at the right.

<table>
<thead>
<tr>
<th>months</th>
<th>0</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
<th>6</th>
<th>7</th>
<th>8</th>
<th>9</th>
<th>10</th>
<th>11</th>
<th>12</th>
</tr>
</thead>
<tbody>
<tr>
<td>points</td>
<td>0</td>
<td>0</td>
<td>5</td>
<td>5</td>
<td>5</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
</tr>
</tbody>
</table>

Write 0, 5, or 10 in the E point total box: 0 E Point Total

F. How many months did the monthly BOD loading (Column 3) to the WWTF exceed the design loading? Circle the number of months and corresponding point total. Write the point total in the box below at the right.

<table>
<thead>
<tr>
<th>months</th>
<th>0</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
<th>6</th>
<th>7</th>
<th>8</th>
<th>9</th>
<th>10</th>
<th>11</th>
<th>12</th>
</tr>
</thead>
<tbody>
<tr>
<td>points</td>
<td>0</td>
<td>10</td>
<td>20</td>
<td>30</td>
<td>40</td>
<td>50</td>
<td>50</td>
<td>50</td>
<td>50</td>
<td>50</td>
<td>50</td>
<td>50</td>
<td>50</td>
</tr>
</tbody>
</table>

Write 0, 10, 20, 30, 40 or 50 in the F point total box: 0 F Point Total

G. Add together each point total for C through F and place this sum in the box below at the right.

**TOTAL POINT VALUE FOR PART 1:** 20 (max = 80)

Also enter this value or 80, whichever is less, on the point calculation table on page 16.
PART 2: EFFLUENT QUALITY / PLANT PERFORMANCE

A. List the monthly average effluent BOD and TSS concentrations produced by your facility during the last reporting year.

<table>
<thead>
<tr>
<th>Month</th>
<th>Column 1: Average Monthly BOD (mg/l)</th>
<th>Column 2: Average Monthly TSS (mg/l)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jan 2017</td>
<td>10</td>
<td>4</td>
</tr>
<tr>
<td>Feb 2017</td>
<td>8</td>
<td>4</td>
</tr>
<tr>
<td>Mar 2017</td>
<td>8</td>
<td>9</td>
</tr>
<tr>
<td>Apr 2017</td>
<td>10</td>
<td>6</td>
</tr>
<tr>
<td>May 2017</td>
<td>13</td>
<td>8</td>
</tr>
<tr>
<td>Jun 2017</td>
<td>8</td>
<td>14</td>
</tr>
<tr>
<td>Jul 2017</td>
<td>19</td>
<td>6</td>
</tr>
<tr>
<td>Aug 2017</td>
<td>8</td>
<td>4</td>
</tr>
<tr>
<td>Sep 2017</td>
<td>9</td>
<td>7</td>
</tr>
<tr>
<td>Oct 2017</td>
<td>6</td>
<td>23</td>
</tr>
<tr>
<td>Nov 2017</td>
<td>8</td>
<td>8</td>
</tr>
<tr>
<td>Dec 2017</td>
<td>7</td>
<td>6</td>
</tr>
</tbody>
</table>

B. List the monthly average permit limits for your facility in the blanks below.

<table>
<thead>
<tr>
<th>Permit Limit</th>
<th>90% of Permit Limit</th>
</tr>
</thead>
<tbody>
<tr>
<td>BOD, mg/l</td>
<td>30</td>
</tr>
<tr>
<td>TSS, mg/l</td>
<td>30</td>
</tr>
</tbody>
</table>
C. Continuous Discharge to Surface Water.

i. How many months did the effluent BOD (Column 1) exceed 90% of the permit limits? Circle the number of months and the corresponding point total. Write the point total in the box below at the right.

<table>
<thead>
<tr>
<th>months</th>
<th>0</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
<th>6</th>
<th>7</th>
<th>8</th>
<th>9</th>
<th>10</th>
<th>11</th>
<th>12</th>
</tr>
</thead>
<tbody>
<tr>
<td>points</td>
<td>0</td>
<td>0</td>
<td>10</td>
<td>20</td>
<td>30</td>
<td>40</td>
<td>40</td>
<td>40</td>
<td>40</td>
<td>40</td>
<td>40</td>
<td>40</td>
<td>40</td>
</tr>
</tbody>
</table>

Write 0, 10, 20, 30 or 40 in the i point total box 0 i Point Total

ii. How many months did the effluent BOD (Column 1) exceed permit limits? Circle the number of months and corresponding point total. Write the point total in the box below at the right.

<table>
<thead>
<tr>
<th>months</th>
<th>0</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
<th>6</th>
<th>7</th>
<th>8</th>
<th>9</th>
<th>10</th>
<th>11</th>
<th>12</th>
</tr>
</thead>
<tbody>
<tr>
<td>points</td>
<td>0</td>
<td>5</td>
<td>5</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
</tr>
</tbody>
</table>

Write 0, 5, or 10 in the ii point total box 0 ii Point Total

iii. How many months did the effluent TSS (Column 2) exceed 90% of the permit limits? Circle the number of months and the corresponding point total. Write the point total in the box below at the right.

<table>
<thead>
<tr>
<th>months</th>
<th>0</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
<th>6</th>
<th>7</th>
<th>8</th>
<th>9</th>
<th>10</th>
<th>11</th>
<th>12</th>
</tr>
</thead>
<tbody>
<tr>
<td>points</td>
<td>0</td>
<td>0</td>
<td>10</td>
<td>20</td>
<td>30</td>
<td>40</td>
<td>40</td>
<td>40</td>
<td>40</td>
<td>40</td>
<td>40</td>
<td>40</td>
<td>40</td>
</tr>
</tbody>
</table>

Write 0, 10, 20, 30 or 40 in the iii point total box 0 iii Point Total

iv. How many months did the effluent TSS (Column 2) exceed permit limits? Circle the number of months and corresponding point total. Write the point total in the box below at the right.

<table>
<thead>
<tr>
<th>months</th>
<th>0</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
<th>6</th>
<th>7</th>
<th>8</th>
<th>9</th>
<th>10</th>
<th>11</th>
<th>12</th>
</tr>
</thead>
<tbody>
<tr>
<td>points</td>
<td>0</td>
<td>5</td>
<td>5</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
</tr>
</tbody>
</table>

Write 0, 5, or 10 in the iv point total box 0 iv Point Total

v. Add together each point total for i through iv and place this sum in the box below at the right.

TOTAL POINT VALUE FOR PART 2: 0 (max = 100)

Also enter this value or 100, whichever is less, on the point calculation table on page 16.
D. Other Monitoring and Limitations

i. At any time in the past year was there and exceedance of a permit limit for other pollutants such as: ammonia-nitrogen, phosphorus, pH, total residual chlorine, or fecal coliform?

✓ Check one box. □ Yes ✓ No If Yes, Please describe:

ii. At any time in the past year was there a "failure" of a Biomonitoring (Whole Effluent Toxicity) test of the effluent?

✓ Check one box. □ Yes ✓ No If Yes, Please describe:

iii. At any time in the past year was there an exceedance of a permit limit for a toxic substance?

✓ Check one box. □ Yes ✓ No If Yes, Please describe:
PART 3: AGE OF THE WASTEWATER TREATMENT FACILITY

A. What year was the wastewater treatment facility constructed or last major expansion/improvements completed?

Current Year - Answer to A = Age in years

1964

2017 - 1964 = 53

Enter Age in Part C below.

B. Check the type of treatment facility that is employed.

FACTOR:

√ Mechanical Treatment Plant (trickling filter, activated sludge, etc...) Specify Type: Activated Sludge

Aerated Lagoon

Stabilization Pond

Other Specify Type:

C. Multiply the factor listed next to the type of facility your community employs by the age of your facility to determine the total point value for Part 3.

TOTAL POINT VALUE FOR PART 3 =

\[
\frac{2.5}{\text{Factor}} \times \frac{53}{\text{Age}} = 133 \quad (\text{max} = 50)
\]

Also enter this value or 50, whichever is less, on the point calculation table on page 16.

D. Please attach a schematic of the treatment plant.
PART 4: OVERFLOWS AND BYPASSES

A.  
   i. List the number of times in the last year there was an overflow, bypass or unpermitted discharge of untreated or incompletely treated wastewater due to heavy rain:
      
      11  √ Check one box.  
      □  0 = 0 points  □  3 = 15 points  
      □  1 = 5 points  □  4 = 30 points  
      □  2 = 10 points  □  5 or more = 50 points  

   ii. List the number of bypasses, overflows or unpermitted discharges shown in A (i) that were within the collection system and the number at the treatment plant:
      
      Collection System:   11   Treatment Plant:   0   

B.  
   i. List the number of times in the last year there was an overflow, bypass or unpermitted discharge of untreated or incompletely treated wastewater due to equipment failure, either at the treatment plant or due to pumping problems in the collection system:
      
      0  √ Check one box.  
      □  0 = 0 points  □  3 = 15 points  
      □  1 = 5 points  □  4 = 30 points  
      □  2 = 10 points  □  5 or more = 50 points  

   ii. List the number of bypasses, overflows or unpermitted discharges shown in B (i) that were within the collection system and the number at the treatment plant:
      
      Collection System:   0   Treatment Plant:   0   

C.  
   Specify whether the bypasses came from the city/village/town sewer system or from contract or tributary communities/sanitary districts, etc...  
   Harahan wastewater system.  

D.  
   Add the point values checked for A and B and place the total in the box below.
   
   TOTAL POINT VALUE FOR PART 4:   50   (max = 100)
   
   Also enter this value or 100, whichever is less, on the point calculation table on page 16.

E.  
   List the person responsible (name and title) for reporting overflows, bypasses or unpermitted discharges to State and Federal authorities:
   
   Joanne L. Massony, Wastewater Director for Veolia North America Kenner, LA Project  

   Describe the procedure for gathering, compiling and reporting:
   All overflows are reported to the operator, whom inputs the overflows on a spreadsheet. The spreadsheet is given to the Wastewater Director, whom performs the notifications in accordance with Part III of the LPDES Permit.
PART 5: SEWAGE SLUDGE STORAGE, USE, AND DISPOSAL

A. Sewage Sludge Storage

How many months of sewage sludge storage capacity does your facility have available, either on-site or off-site?

Circle the number of months and the corresponding point total. Write the point total in the box below at the right.

<table>
<thead>
<tr>
<th>months</th>
<th>&lt;2</th>
<th>2</th>
<th>3</th>
<th>4-5</th>
<th>6</th>
</tr>
</thead>
<tbody>
<tr>
<td>points</td>
<td>50</td>
<td>30</td>
<td>20</td>
<td>10</td>
<td>0</td>
</tr>
</tbody>
</table>

Write 0, 10, 20, 30 or 50 in the A point total box  50 A Point Total

B. For how many months does your facility have approval to use or dispose of sewage sludge at a properly permitted landfill, land application site, or sewage sludge incinerator?

Circle the number of months and the corresponding point total. Write the point total in the box below at the right.

<table>
<thead>
<tr>
<th>months</th>
<th>&lt;6</th>
<th>6-11</th>
<th>12-23</th>
<th>24-35</th>
<th>&gt;36</th>
</tr>
</thead>
<tbody>
<tr>
<td>points</td>
<td>50</td>
<td>30</td>
<td>20</td>
<td>10</td>
<td>0</td>
</tr>
</tbody>
</table>

Write 0, 10, 20, 30 or 50 in the B point total box  0 B Point Total

C. Add together the A and B point values and place the sum in the box below at the right:

TOTAL POINT VALUE FOR PART 5:  50 (max = 100)

Also enter this value or 100, whichever is less, on the point calculation table on page 16.
PART 6: NEW DEVELOPMENT

A. Please provide the following information for the total of all sewer line extensions which were installed during the last year. NA

Design Population: ________________
Design Flow: ________________ MGD
Design BOD: ________________ mg/l

B. Has an industry (or other development) moved into the community or expanded production in the past year, such that either flow or pollutant loadings to the sewerage system were significantly increased (5% or greater)?

✓ Check one box. ☐ Yes = 15 points ☑ No = 0 points

If Yes, Please describe:

__________________________________________________________________________

List any new pollutants:

__________________________________________________________________________

C. Is there any development (industrial, commercial or residential) anticipated in the next 2-3 years, such that either flow or pollutant loadings to the sewerage system could significantly increase?

✓ Check one box. ☐ Yes = 15 points ☑ No = 0 points

If Yes, Please describe:

__________________________________________________________________________

List any new pollutants you anticipate:

__________________________________________________________________________

D. Add together the point value checked in B and C and place the sum in the box below.

TOTAL POINT VALUE FOR PART 6: [0] (max = 30)

Also enter this value or 30, whichever is less, on the point calculation table on page 16.
PART 7: OPERATOR CERTIFICATION AND EDUCATION

A. What was the name of the operator-in-charge for the reporting year?
   Name: Joseph Fontenot / Hubert Franklin

B. What is his or her certification number?
   Cert. #: AL-14-815 / 16-1753

C. What level of certification is the operator-in-charge required to have to operate the wastewater treatment facility?
   Level Required: 3

D. What is the level of certification of the operator-in-charge?
   Level Certified: 4

E. Was the operator-in-charge of the report year certified at least at the grade level required in order to operate this plant?
   √ Check one box. Yes = 0 points ☐ No = 50 points
   Write 0 or 50 in the E point total box 0 E Point Total

F. Has the operator-in-charge maintained recertification requirements during the reporting year?
   √ Check one box. Yes ☐ No

G. How many hours of continuing education has the operator-in-charge completed over the last two calendar years?
   √ Check one box. > 12 hours = 0 points ☐ < 12 hours = 50 points
   Write 0 or 50 in the G point total box 0 G Point Total

H. Is there a written policy regarding continuing education and training for wastewater treatment plant employees?
   √ Check one box. Yes ☐ No
   Explain: All employees must maintain their wastewater licenses by attending 16 hours of State approved training every two year certification renewal cycle.

I. What percentage of the continuing education expenses of the operator-in-charge were paid for:
   By the permittee? 0 By the operator? 100

J. Add together the E and G point values and place the sum in the box below at the right.
   TOTAL POINT VALUE FOR PART 7: 0 (max = 100)
   Also enter this value or 100, whichever is less, on the point calculation table on page 16.
PART 8: FINANCIAL STATUS

A. Are User-Charge Revenues sufficient to cover operation and maintenance expenses?

✓ Check one box.  □ Yes  □ No  If No, How are O&M costs financed?

B. What financial resources do you have available to pay for your wastewater improvements and reconstruction needs?
PART 9: SUBJECTIVE EVALUATION

A. Collection System Maintenance

i. Describe what sewer system maintenance work has been done in the last year.

ii. Describe what lift station work has been done in the last year.

Lift stations inspections ranged from daily to weekly. Lift Stations Nos. 1 (discharge valve), 7 (Pump 1), 8 (Manifold, Pump 1 and Motor 2), 9 (Pumps 1 and 2), and 13 (Pump 2) were repaired/rehabilitated. The wet wells of Lift Stations Nos. 1, 8, and 9 were cleaned.

iii. What collection system improvements does the community have under construction for the next 5 years?

B. If you have ponds please answer the following questions: **NA**

☑ Check one box.

i. Do you have duckweed buildup in the ponds?

ii. Do you mow the dikes regularly (at least monthly), to the waters edge?

iii. Do you have bushes or trees growing on the dikes or in the ponds?

iv. Do you have excess sludge buildup (> 1foot) on the bottom of any of your ponds?

v. Do you exercise all of your valves?

vi. Are your control manholes in good structural shape?

vii. Do you maintain at least 3 feet of freeboard in all of your ponds?

viii. Do you visit your pond system at least weekly?
C. Treatment Plants

i. Have the influent and effluent flow meters been calibrated in the last year?

☑ Yes    ☐ No  (☑ Check one box.)

NA The plant does not have an influent meter. 02/16/2017

Influent flow meter calibration date(s)  Effluent flow meter calibration date(s)

ii. What problems, if any, have been experienced over the last year that have threatened treatment?

Infiltration and inflow threaten proper treatment of the sewerage.

iii. Is your community presently involved in formal planning for treatment facility upgrade?

☑ Check one box.      ☐ Yes    ☑ No  If Yes, Please describe:
D. Preventive Maintenance

i. Does your plant have a written plan for preventive maintenance on major equipment items?

✓ Check one box.  Yes  No  If Yes, Please describe:

The Job Plus work order system is used for preventative and corrective repairs of the plant and lift stations.

ii. Does this preventive maintenance program depict frequency of intervals, types of lubrication and other preventive maintenance tasks necessary for each piece of equipment?

✓ Yes  No

iii. Are these preventive maintenance tasks, as well as equipment problems, being recorded and filed so future maintenance problems can be assured properly?

✓ Yes  No

E. Sewer Use Ordinance

i. Does your community have a sewer use ordinance that limits or prohibits the discharge of excessive conventional pollutants (BOD, TSS or pH) or toxic substances to the sewer system from industries, commercial users and residences?

✓ Check one box.  Yes  No  If Yes, Please describe:

The City of Harahan Water, Sewers and Sewage Disposal Ordinance is Attachment 9.E.1.. Please refer to Division 3 of the Attachment.

ii. Has it been necessary to enforce?

✓ Check one box.  Yes  No  If Yes, Please describe:

iii. Any additional comments about your treatment plant or collection system? (Attach additional sheets if necessary.)
<table>
<thead>
<tr>
<th>Part 1: Influent Flow/Loadings</th>
<th>Actual Values</th>
<th>Maximum</th>
</tr>
</thead>
<tbody>
<tr>
<td>Part 2: Effluent Quality / Plant Performance</td>
<td>0</td>
<td>100 points</td>
</tr>
<tr>
<td>Part 3: Age of WWTF</td>
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<td>50 points</td>
</tr>
<tr>
<td>Part 4: Overflows and Bypasses</td>
<td>50</td>
<td>100 points</td>
</tr>
<tr>
<td>Part 5: Ultimate Disposition of Sludge</td>
<td>50</td>
<td>100 points</td>
</tr>
<tr>
<td>Part 6: New Development</td>
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<td>30 points</td>
</tr>
<tr>
<td>Part 7: Operator Certification Training</td>
<td>0</td>
<td>100 points</td>
</tr>
</tbody>
</table>

**TOTAL POINTS:** 170
ATTACHMENT 3

SAMPLE MWPP RESOLUTION

Resolved that the village/town/city of ______________________ informs the Louisiana Department of Environmental Quality that the following actions were taken by ______________________ (governing body).

1. Resolved the Municipal Water Pollution Prevention Environmental Audit Report which is attached to this resolution.

2. Set forth the following actions necessary to maintain permit requirements contained in the Louisiana Pollution Discharge Elimination System (LPDES) permit, number LA______________.

   (Please be specific in listing the actions that will be taken to address the problems identified in the audit report.)

   a.

   b.

   c.

   d.

   etc..

Passed by a majority/unanimous (circle one) vote of the ______________________
on ______________________ (date).

___________________________

CLERK
ATTACHMENT 3.D.

CITY OF HARAHAN PLANT SCHEMATIC

CITY OF HARAHAN SEWERS AND SEWAGE DISPOSAL ORDINANCE
ARTICLE II. - SEWERS AND SEWAGE DISPOSAL

DIVISION 1. - GENERALLY

Sec. 90-19. - Creation of sewerage district.

(a) The creation and existence of sewerage district no. 1 of the city, having its boundaries coextensive with the corporate limits of the city, as created by Ordinance No. 312, adopted by the mayor and the city council on March 18, 1857, and existing as a public corporate body of this state, is approved, confirmed and ratified.

(b) The official seal of the city is adopted as the official seal of sewerage district no. 1 of the city.

(c) The fiscal agency of the sewerage district shall be as designated by the city council.

(Code 1990, § 22-26; Sewerage Dist. No. 1, Ord. No. 1, §§ 1—5, 6-4-1962)

State Law reference— Authority to create sewerage district, R.S. 33:3911; sewerage districts generally, R.S. 33:3911 et seq., 33:3962.

Sec. 90-20. - Compulsory connection.

All persons in the city shall connect their premises to the sewerage disposal system operated by the district within 90 days after notice to do so.

(Code 1990, § 22-27; Sewerage Dist. No. 1, Ord. No. 8, 1-5-1966)

State Law reference— Compelling connections with sewer systems, R.S. 33:4004, 33:4041 et seq.

Sec. 90-21. - Application for service.

Before any premises shall be permitted to connect to the sewerage system, application must be made to the city hall by the owner or his authorized agent on blanks furnished for that purpose, setting forth the name, address, size and type of premises and any other appurtenant data which may be required. Right is reserved to refuse permission to connect to the sewerage system to any person who has failed to pay any charges due by him at any other premises within the district until all such charges or amounts due have been paid in full.

(Code 1990, § 22-28; Sewerage Dist. No. 1, Ord. No. 481, § 2, 8-17-1964)

Sec. 90-22. - Tie-in fees.

(a) All tie-ins to the city sewer system shall pay according to the following:

(1) Single-family residential. All costs of a sewerage tie-in shall be borne by the contractor and/or property owner. That there is hereby established a minimum sewer tie-in fee of $500.00 per dwelling unit and any additional tie-in fees associated with the construction of all single family residential dwellings.
(2) **Two-family residential.** All costs of a sewerage tie-in shall be borne by the contractor and/or property owner. That there is hereby established a minimum sewer tie-in fee of $500.00 per dwelling unit and any additional tie-in fees associated with the construction of two-family residential dwellings.

(3) **Three- and four-family residential units.** All costs of a sewerage tie-in shall be borne by the contractor and/or the property owner. That there is hereby established a minimum tie-in fee of $500.00 per dwelling unit and any additional tie-in fees associated with the construction of three and four family residential dwellings.

(4) **Multi-family residential (five or more units)** All costs of a sewerage tie-in shall be borne by the contractor and/or the property owner. That there is hereby established a minimum tie-in fee of $500.00 per dwelling unit and any additional tie-in fees associated with the construction of multifamily residential dwellings.

(5) **Additional fees.** In addition to the above fees, there shall be a sewer tie-in fee of $100.00 per fixture connection when any additions to present structures include additional plumbing fixtures.

(6) **Rebuilt damaged structures.** When any residential establishment is destroyed by fire, flooding, hurricane or other natural disaster and such establishment is rebuilt on the same site with similar square footage as in the original building and with same or fewer plumbing fixture units, no tie-in fee will be assessed if no additional tie-in fees are incurred.

(7) **Replacement dwellings.** When any dwelling is demolished or removed and replaced with another dwelling, there will be no additional tie-in fee if no additional plumbing fixture connections are installed or additional tie-in fees do not incurred. The city inspector shall be granted access to any building prior to obtaining a demolition permit to count and record the existing plumbing fixtures. If such a replaced dwelling has more connections than the original dwelling, there shall be a sewer tie-in fee at the rate of $100.00 per fixture-connection for each new connection added.

(8) **"Fixture-connection" defined.** For the purpose of this section, a "fixture-connection" is defined as any connection to which a plumbing fixture can be attached which shall drain into the sewerage system. Such connections shall include, but not be limited to, sinks, bathtubs, showers, toilets, dishwashers, washing machines, and free standing ice-makers.

(b) There is hereby established a schedule for the construction of new businesses, industrial and commercial uses in the city who may discharge waste other than those of a strictly sanitary nature, which said fee is established in accordance with the following schedule:

(1) **Office buildings.** All costs of a sewerage tie-in shall be borne by the contractor and/or owner. There shall be a sewerage tie-in fee of $700.00 per office unit and any additional tie-in fees associated with the connection of each unit which is designed to have a separate lease, such fee to include three fixture-connections. Each additional fixture-connection in the structure shall have a fee of $100.00 per connection.

(2) **Business establishments.** All costs of a sewerage tie-in shall be borne by the contractor and/or owner. There shall be a sewerage tie-in fee of $700.00 and any additional tie-in fees associated with the connection of each store or shop, such fee to include three fixture connections. Each additional fixture-connection in the structure shall have a fee of $100.00 per connection.

(3) **Churches, schools, other public buildings.** All costs of a sewerage tie-in shall be borne by the contractor and/or owner. There shall be a sewerage tie-in fee of $700.00 and any additional tie-in fees associated with the connection which shall include three fixture-connections. Each additional fixture-connection in the structures shall have a fee of $100.00.

(4) **Replacement structures, renovated units.** When any existing structure is demolished or removed and replaced with a structure to be used as an office or place of business, the sewerage tie-in fees as set forth in subsection (a) of this section and renovated or altered in any fashion so as to accommodate more units than the original shall be classed as new units and
subject to the requirements of subsections (a) and (b) of this section. The city inspector shall be
 granted access to any building prior to obtaining a demolition permit to count and record the
 existing plumbing fixtures.

(5) Additional fees. In addition to the above fees, there shall be a sewer tie-in fee of $100.00 per
 fixture-connection when any additions to present units are made which include additional
 plumbing fixtures.

(c) All fees established herein shall be due, payable and collected when the property owner and/or his
 duly authorized agent applies for a building permit. No building permit shall be issued without the
 collection of said fees.

(d) The city shall be exempt from paying sewerage tie-in fees on any future connection of city buildings
 and additions on any city facility.

 1, Ord. No. 31, 5-5-1983; Ord. No. 1661, §§ 1—4, 10-15-2009)

Sec. 90-23. - Right of entry for inspection.

The officers and employees of sewerage district no. 1 of the city shall have access at all reasonable
 hours to all parts of any premises where sewer connections have been made or are about to be made to
 inspect conditions and to ensure that no connection from any premises will be made which will cause
damage to the public sewage collection and disposal system, or will disrupt or interrupt the proper and
orderly operation of the system within the district.

(Code 1990, § 22-30; Sewerage Dist. No. 1, Ord. No. 481, § 3, 8-17-1964)

Sec. 90-24. - Authority to require connection.

The sewerage district shall have, and is granted the right to cause all premises within the city or
district to connect to the sewerage system under the provisions of any law or ordinance now in existence
or which may be hereafter adopted concerning the connection of premises to the sewerage system.

(Code 1990, § 22-31; Sewerage Dist. No. 1, Ord. No. 481, § 10, 8-17-1964)

Sec. 90-25. - Interruption of service for repairs.

The city and sewerage district no. 1 of the city shall have the right to shut off and discontinue service
in any area at any time for the purpose of making repairs or extensions, but such repairs or extensions
shall be done as expeditiously as possible, and the normal functioning of the system shall be continued at
as early a date as practical.

(Code 1990, § 22-32; Sewerage Dist. No. 1, Ord. No. 481, § 7, 8-17-1964)

Sec. 90-26. - Temporary discontinuance of service.

Where any premises within the sewerage district connected to the sewerage system and using the
facilities thereof will remain unoccupied for any period of time in excess of two months, the district shall be
notified and will affect a discontinuance or cut-off of the service rendered by the district. Such service
shall be reinstated upon application made to the sewerage district and the cost of such discontinuance
and reconnection shall be borne by the user.
(Code 1990, § 22-33; Sewerage Dist. No. 1, Ord. No. 481, § 8, 8-17-1964)

Sec. 90-27. - Unauthorized tampering with facilities.

No person other than an employee of the city or sewerage district no. 1 of the city or a person bearing a permit from the city or sewerage district shall connect, open, close or tamper with any of the public sewer mains within the sewerage district, or shall mutilate, destroy or remove any part thereof, or shall cause any such things to be done.

(Code 1990, § 22-34; Sewerage Dist. No. 1, Ord. No. 481, § 9, 8-17-1964)

Secs. 90-28—90-57. - Reserved.

DIVISION 2. - USER CHARGES

Footnotes:

--- (2) ---


Sec. 90-58. - Schedule of charges.

(a) The rates and charges for the use of the sewerage collection, treatment and disposal services of sewerage district no. 1 of the city, for each and every residence, commercial or industrial establishment now or hereafter connected to the sewerage district treatment facilities, shall be based upon the amount of water used and be in accordance with the following schedule:

(1) Residences, doubles, apartments, duplex and other places of abode. The charge shall be at the rate of $5.75 per 1,000 gallons of water based upon 85 percent of the number of gallons shown on the water bill for each living unit. Minimum per billing cycle is $9.25.

(2) All other buildings, establishments, schools, businesses. All other buildings, establishments, schools, [and] businesses shall be charged at the rate of $6.40 per 1,000 gallons of water used. The minimum bill per billing cycle is hereby set at $12.75.

(b) The subsequent prevailing rates per 1,000 gallons of water based upon 85 percent of water consumption, as set forth by this division, shall be reviewed by the city council annually and/or as deemed necessary by the council. Upon review, the current rate may be retained or adjusted upward or downward as warranted by fiscal budgetary requirements. Adjustments shall be based on changes in the consumer price index for utilities.

(Code 1990, § 22-46; Sewerage Dist. No. 1, Ord. No. 481, § 1, 8-17-1964; Sewerage Dist. No. 1, Ord. No. 26, § 1, 11-6-1980; Sewerage Dist. No. 1, Ord. No. 1053, § 1, 8-5-1993; Ord. No. 1402, §§ 1—3, 8-21-2003; Ord. No. 1752, §§ 1, 2, 3-21-2013, eff. 7-2-2013; Ord. No. 1813, §§ 1, 2, 9-22-2016; eff. 10-1-2016)

Sec. 90-59. - Adjustments.
A sewerage customer who is also a customer of the parish waterworks system is entitled to have the charge for sewer services adjusted no more than once in a 12-month period, subject to the procedure outlined below:

1. Such a utility customer’s sewerage charge can be adjusted if the increase in charge is directly identified to a leak in the customer’s water system or damage caused by an act of a vandal which caused a waste of water and an increase in water consumption.

2. The adjustment of the sewerage utility bill shall be recalculated using the historical average consumption of the consumer’s account plus one-half of the excess of consumption. For example, the average consumption is subtracted from the consumption of the bill that is to be adjusted. The difference between the average consumption and the consumption that is being questioned will be referred to as the unadjusted consumption. The unadjusted consumption is divided into two equal amounts. The parish officials will add one part to the average consumption and refer to this figure as the adjusted consumption. The charges for sewerage shall then be recalculated using the adjusted consumption. The difference between the charges for sewerage on the original bill and the charges generated using the adjusted consumption is to be the dollar value of the adjustment to the consumer.

3. The parish department of public utilities may require prior to adjusting a consumer’s bill that the necessary repairs to their system be made. The parish department of utilities should be satisfied that a leak did exist and must be repaired. This may be accomplished by inspection which would verify that a leak existed and the necessary repairs made or a signed affidavit executed by the consumer to this effect and/or a copy of a plumber’s invoice showing that the leak was repaired.

(Code 1990, § 22-47; Sewerage Dist. No. 1, Ord. No. 481, 8-17-1964; Sewerage Dist. No. 1, Ord. No. 27, § 1(2), 12-29-1980)

Sec. 90-60. - Bills—Preparation, mailing.

All bills to the users of the sewer system shall be prepared and mailed by the East Jefferson Waterworks District No. 1 and shall be included on the billing sent out by the waterworks district in accordance with the terms of an agreement between the waterworks district and the city.

(Code 1990, § 22-48; Sewerage Dist. No. 1, Ord. No. 481, § 6, 8-17-1964; Sewerage Dist. No. 1, Ord. No. 26, § 3, 11-6-1980)

Sec. 90-61. - Same—Frequency; payment; discontinuance of service for nonpayment.

Bills for sewer service will be rendered every two months covering services rendered during the preceding two months. All such bills are to be included on the bill for water service from the East Jefferson Waterworks District No. 1 in accordance with an agreement to be entered into by and between the city and the waterworks district. Any bill not paid within ten days shall have added thereto an amount equal to ten percent of the amount of such bill. If the bill is not paid within 30 days of its date, the waterworks district shall discontinue the rendering of service to the premises until such bill is paid. The cost of such discontinuance and reconnection of service shall be borne by the delinquent user.


Sec. 90-62. - Recovery of delinquent charges.
In addition to the discontinuance of service as provided in section 90-61, the district shall refer to its appropriate legal representative the names of the delinquent users, with such other pertinent information as may be required, and suit shall be instituted immediately against such delinquent parties in personam or in rem, or both, to recover the delinquent charges, together with penalties, interest at the rate of six percent per annum and reasonable attorney fees. Any judgment recorded in the mortgage records of the parish and execution thereon shall be pursued as soon as possible.

(Code 1990, § 22-50; Sewerage Dist. No. 1, Ord. No. 481, § 5, 8-17-1964)

Sec. 90-63. - Discontinuance of water service.

(a) The parish water department is authorized and directed to discontinue water service for nonpayment in full of the common utility bill, but only after due notification and when all proper efforts for collection have failed.

(b) Due notification shall be considered the mailing of the second or delinquent notice that clearly states the account is delinquent and that the water service shall be discontinued if full payment is not received within a specified reasonable period of time.

(c) If the reason for nonpayment of the utility bill is the financial inability to pay and if there are minor children living on the premises, or if there is an ill person living on the premises, the water director shall grant an additional 30 days for payment of the bill before discontinuance of the water service.

(Code 1990, § 22-51; Sewerage Dist. No. 1, Ord. No. 481, 8-17-1964; Sewerage Dist. No. 1, Ord. No. 27, § 1(3)—(5), 12-29-1980)

Secs. 90-64—90-84. - Reserved.

DIVISION 3. - DISCHARGE REGULATIONS

Footnotes:

--- (3) ---


Sec. 90-85. - Enforcement authority.

(a) Violations of this division, when known, or at occurrence, accidental or otherwise, shall be reported to the following governing agencies:

(1) The city maintenance department;
(2) The city police department;
(3) The city sewerage department;
(4) The city fire department;
(5) The state air and stream pollution commissioner; and
(6) The United States Coast Guard.
The following Ordinance was proposed by Councilman Benton and seconded by Councilman Johnston:

PROPOSED ORDINANCE NO. 2018-11

This proposed ordinance is serving as providing the Council with written notification as mandated by LSA - R.S. 39:1310, "that when there has been a change of operation upon which the original adopted budget was developed, the governing authority shall adopt a budget amendment in an open meeting to reflect such change."

WHEREAS, the City has such a change in operations as it relates to the Internet service provided by Cox in order for the City to maintain off-sight backup as required for disaster/contingency planning.

WHEREAS, this amendment will fund for the projected complete year of Telephone & Communications for the Administrative, Court and Regulatory Departments, this is an Ordinance amending Ordinance No. 1841, the annual Budget of Revenues and Expenditures for the Fiscal Year ending December 31, 2018 for the City of Harahan, Louisiana.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and the Council of the City of Harahan, State of Louisiana, acting as the governing authority of said City that:

SECTION 1. It is hereby ordered that the following line items be and serve as the amendments for the above mentioned 2018 budget ordinance. The General Fund Budget is amended as follows, Line Items:

<p>| | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
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</thead>
<tbody>
<tr>
<td>A</td>
<td>010-4-111-41600 Telephone &amp; Telecommunications Increased by</td>
<td>$1,735</td>
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<td>B</td>
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<tr>
<td>C</td>
<td>010-4-119-41600 Telephone &amp; Telecommunications Increased by</td>
<td>325</td>
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</tbody>
</table>

SECTION 2. The adoption of this budget amendment shall form the framework for monitoring revenue and controlling expenditures as required by L.R.S. 39.1310.

SECTION 3. If any provision of this ordinance is held to be invalid, or otherwise unenforceable by the final judgment of a court of competent jurisdiction, such invalidity shall not affect the validity of any of the remaining provisions of this ordinance that may be given effect without the invalid provision; and, to this end, the provisions of this ordinance are hereby declared to be severable.

SECTION 4. All ordinances, or parts of ordinances of the City of Harahan in conflict with this ordinance, and all Sections in the Harahan Municipal Code in conflict with this ordinance, are hereby repealed.

This Ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS:

NAYS:

ABSENT:

ABSTENTION:

This Ordinance was declared adopted on this ________ day of __________, to become effective immediately upon the signature of the Mayor, or upon the expiration of the time period without the signature of the Mayor.

Tina Miceli, Mayor

Nicole Lee, City Clerk
<table>
<thead>
<tr>
<th>Department</th>
<th>Original Budget</th>
<th>Adopted Budget</th>
<th>Original Budget</th>
<th>Adopted Budget</th>
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**Administration Expenses**

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<th>Adopted Budget</th>
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**General Fund:**

Non-Departmental and Administrative Departments

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<table>
<thead>
<tr>
<th>Account</th>
<th>Description</th>
<th>Original Proposed Budget</th>
<th>Original Adopted Budget</th>
<th>Council Original Current Budget</th>
<th>Estimated Actual</th>
<th>Council Original Proposed Budget</th>
<th>Council Adopted Budget</th>
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<tr>
<td>23</td>
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<td>26</td>
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<td>29</td>
<td>TOTAL DEPARTMENT OPERATING EXP</td>
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<td>SUPPLIES</td>
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<td>010-4-128-413000</td>
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<td>38</td>
<td>VEHICLES</td>
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<td>39</td>
<td>010-4-128-420500</td>
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## General Fund:
### Court Department

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<tr>
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<tr>
<td>Operating Expenses</td>
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<td>Training &amp; Education</td>
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<td>Biota/Proctical &amp; Data Testing</td>
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<td>-</td>
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<td>Dues/ Fees/ Membership Subsidy</td>
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<td>-</td>
<td>-</td>
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<td>Software Maint Contract</td>
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<td>Legal Fees</td>
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<td>Subpoena/ Subpoena Fees</td>
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<td>Cash Over/ Short</td>
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<td>-</td>
<td>-</td>
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<td>Total Department Operating Exp</td>
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<td>Supplies</td>
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<td>Office Supplies</td>
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<td>Computer Supplies &amp; Device</td>
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<tr>
<td>Total Supplies</td>
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<td>Utilities</td>
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<td></td>
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<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Telephone &amp; Telecommunications</td>
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<td>1,730</td>
<td>1,730</td>
<td>1,730</td>
<td>1,730</td>
<td>1,730</td>
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<tr>
<td>Total Utilities</td>
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<td>1,730</td>
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</tr>
</tbody>
</table>
The following Ordinance was proposed by Councilman Baudier and seconded by Councilman Wheeler:

PROPOSED ORDINANCE NO. 2018 – 15

An Ordinance to amend Ordinance No. 1841, the Annual Budget of Revenue and Expenditures for Fiscal Year ending December 31, 2018, for the Police Department of the City of Harahan, Louisiana. (Forensic Audit)

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Harahan, acting as the governing authority of said City:

SECTION 1. Ordinance No. 1841 being the Annual Budget of Revenue and Expenditures for Fiscal Year ending December 31, 2018, be, and the same is hereby, amended in the following particulars:

By increasing the Capital General Expense Police Department Account No. 341-4-112-40910, in the amount of $25,000.00, for the specific purpose of paying for Forensic Audit for the Police Department.

SECTION 2. If any provision of this ordinance is held to be invalid or otherwise unenforceable by the final judgement of a court of competent jurisdiction, such invalidity shall not affect the validity of any of the remaining provisions of this ordinance that may be given effect without the invalid provision; and to this end the provisions of this ordinance are hereby declared to be severable.

SECTION 3. All ordinances or parts of ordinances of the City of Harahan in conflict with this ordinance are hereby repealed.

The foregoing Ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS:
NAYS:
ABSENT:
ABSTENTION:

This Ordinance was declared adopted on this ___ day of ____________, to become effective immediately upon the signature of the Mayor or upon the expiration of the time period without the signature of the Mayor.

____________________              ______________________
Tina Miceli, Mayor                Nicole Lee, City Clerk
The following Ordinance was proposed by Councilman and seconded by Councilman

PROPOSED ORDINANCE NO. 2018-19
Re: Liability Insurance

This proposed ordinance is serving as providing the Council with written notification as mandated by LSA - R.S. 39:1310, "that when there has been a change of operation upon which the original adopted budget was developed, the governing authority shall adopt a budget amendment in an open meeting to reflect such change."

Whereas the City has such a change in operations as it relates to the liability insurance provided by Paul Insurance in order for the City to maintain vehicle, professional, sexual abuse and general liability insurances.

Whereas this amendment will fund for the projected complete year of Insurance Expense for the Non-Departmental, Court, Fire, Maintenance, Police, Recreation and Senior Center Departments, this is an Ordinance amending Ordinance No. 1841, the annual Budget of Revenues and Expenditures for the Fiscal Year ending December 31, 2018 for the City of Harahan, Louisiana.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and the Council of the City of Harahan, State of Louisiana, acting as the governing authority of said City that:

SECTION 1. It is hereby ordered that the following line items be and serve as the amendments for the above mentioned 2018 budget ordinance. The General Fund Budget is amended as follows,

See Attachment.

SECTION 2. The adoption of this budget amendment shall form the framework for monitoring revenue and controlling expenditures as required by L.R.S. 39:1310.

SECTION 3. If any provision of this ordinance is held to be invalid, or otherwise unenforceable by the final judgment of a court of competent jurisdiction, such invalidity shall not affect the validity of any of the remaining provisions of this ordinance that may be given effect without the invalid provision; and, to this end, the provisions of this ordinance are hereby declared to be servable.

SECTION 4. All ordinances, or parts of ordinances of the City of Harahan in conflict with this ordinance, and all Sections in the Harahan Municipal Code in conflict with this ordinance, are hereby repealed.

This Ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS:
NAYS:
ABSENT:
ABSTENTION:

This Ordinance was declared adopted on this day of , to become effective immediately upon the signature of the Mayor, or upon the expiration of the time period without the signature of the Mayor.

Tina Miceli, Mayor

Nicole Lee, City Clerk
## Attachment

<table>
<thead>
<tr>
<th>Department</th>
<th>Insurance Expense</th>
<th>Original Budget 2018</th>
<th>Revised Budget 2018</th>
<th>Proposed Amendment</th>
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<tr>
<td>Non-Departmental</td>
<td>010-4-150-40500</td>
<td>56,070.00</td>
<td>18,677.65</td>
<td>(37,392.35) decrease</td>
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<td>Court</td>
<td>010-4-159-40900</td>
<td>3,840.00</td>
<td>2,132.28</td>
<td>(1,707.72) decrease</td>
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<td>Fire</td>
<td>010-4-158-40600</td>
<td>32,580.00</td>
<td>34,352.22</td>
<td>1,772.22 increase</td>
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<td>Maintenance</td>
<td>010-4-115-40620</td>
<td>28,000.00</td>
<td>20,347.86</td>
<td>(7,652.14) decrease</td>
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<td>Police</td>
<td>010-4-132-40500</td>
<td>48,700.00</td>
<td>53,494.72</td>
<td>4,794.72 increase</td>
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<tr>
<td>Recreation</td>
<td>010-4-156-40300</td>
<td>53,720.00</td>
<td>31,471.81</td>
<td>(22,248.19) decrease</td>
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<td>Sr. Center</td>
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<td>27,500.00</td>
<td>13,877.80</td>
<td>(13,622.20) decrease</td>
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<tr>
<td><strong>Totals</strong></td>
<td></td>
<td>228,010.00</td>
<td>216,394.54</td>
<td>(11,615.46)</td>
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</tbody>
</table>
The following Ordinance was proposed by Councilman Banton and seconded by Councilman __________:

PROPOSED ORDINANCE NO. 2018-20
Re: Beginning 2018 Fund Balances

As mandated by La. R.S. 39:1311, to adjust beginning fund balances to actuals per the 2017 audit, this is an Ordinance amending Ordinance No. 1841, the annual Budget of Revenues and Expenditures for the Fiscal Year ending December 31, 2018 for the City of Harahan, Louisiana.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and the Council of the City of Harahan, State of Louisiana, acting as the governing authority of said City that:

SECTION 1. It is hereby ordered that the following item be and serve as the amendments for the above mentioned 2018 budget ordinance. The purpose of which is to adjust the 2018 beginning fund balances as previously included in Ordinance 1841 to the proper amounts as per the 2017 audited financial statements.

SECTION 2. Attached hereto, made part hereof, and marked Schedule A, are the 2017 Beginning Fund Balance amendments.

SECTION 3. If any provision of this ordinance is held to be invalid, or otherwise unenforceable by the final judgment of a court of competent jurisdiction, such invalidity shall not affect the validity of any of the remaining provisions of this ordinance that may be given effect without the invalid provision; and, to this end, the provisions of this ordinance are hereby declared to be servable.

SECTION 4. All ordinances, or parts of ordinances of the City of Harahan in conflict with this ordinance, and all Sections in the Harahan Municipal Code in conflict with this ordinance, are hereby repealed.

This Ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS:

NAYS:

ABSENT:

ABSTENTION:

This Ordinance was declared adopted on this ___ day of __________, to become effective immediately upon the signature of the Mayor, or upon the expiration of the time period without the signature of the Mayor.

__________________________  ____________________________
Tina Miceli, Mayor                  Nicole Lee, City Clerk
<table>
<thead>
<tr>
<th>Fund</th>
<th>2017 Ending Fund Balance per Audit Report</th>
<th>2018 Beginning Balance per Adopted 2018 Budget (Ord 1841)</th>
<th>Amendment Needed</th>
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<td>731,286.00 increase</td>
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<td>Sales Tax Fund</td>
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<td>(4,393.00) decrease</td>
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<td>DEQ Reserve Bond Fund</td>
<td>110,000.00</td>
<td>110,052.00</td>
<td>(52.00) decrease</td>
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<tr>
<td>DEQ Sinking Bond Fund</td>
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<td>DEQ Contingency Fund</td>
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<td>238,104.00</td>
<td>28.00 increase</td>
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<tr>
<td>Capital Project Fund</td>
<td>952,808.00</td>
<td>1,172,273.00</td>
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<tr>
<td>Sewer Fund</td>
<td>2,176,492.00</td>
<td>2,986,672.00</td>
<td>(810,180.00) decrease</td>
</tr>
</tbody>
</table>
§1311. Budgetary authority and control

A. The adopted budget and any duly authorized adopted amendments shall form the framework from which the chief executive or administrative officers and members of the governing authority of the political subdivision shall monitor revenues and control expenditures. The chief executive or administrative officer for a political subdivision subject to public participation as provided in R.S. 39:1307 shall advise the governing authority or independently elected official in writing when:

(1) Total revenue and other sources plus projected revenue and other sources for the remainder of the year, within a fund, are failing to meet total budgeted revenues and other sources by five percent or more.

(2) Total actual expenditures and other uses plus projected expenditures and other uses for the remainder of the year, within a fund, are exceeding the total budgeted expenditures and other uses by five percent or more.

(3) Actual beginning fund balance, within a fund, fails to meet estimated beginning fund balance by five percent or more and fund balance is being used to fund current year expenditures.

B. The written notification as required by this Section as well as any responsive action taken by the governing authority or independently elected official shall be transmitted to and retained by the chief executive or administrative officer. The written notification as required by this Section and the resulting budget amendment shall only be statutorily required for a special revenue fund with anticipated expenditures that equal or exceed five hundred thousand dollars. Furthermore, only the written notification of Paragraph (A)(2) of this Section shall be required for special revenue funds whose revenues are expenditure driven.

C. The adopted budget and any duly authorized amendments required by this Section shall constitute the authority of the chief executive or administrative officers of the political subdivision to incur liabilities and authorize expenditures from the respective budgeted funds during the fiscal year.

D. Nothing in this Chapter shall prevent the making of contracts for governmental services or for the capital outlay for a period exceeding one year if such contracts are allowed otherwise by law. Any contracts so made shall be executory only for the amounts agreed to be paid for such services to be rendered in succeeding years.

E. Notwithstanding any provision of this Section to the contrary, the elected chief of police in a municipality shall advise the municipal governing authority in writing when total actual expenditures plus projected expenditures for the remainder of the year within the police department exceed the total budgeted expenditures by five percent or more, and shall make recommendations in writing to the governing authority for responsive action.

The following Ordinance was proposed by Councilman Baudier and seconded by Councilman:

PROPOSED ORDINANCE NO. 2018 - 21

An ordinance amending Ordinance No. 1841, the annual Budget of Revenue and Expenditures for the Fiscal Year ending December 31, 2018, for the Recreation Department Capital Project Fund, of the City of Harahan, Louisiana.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Harahan, State of Louisiana, acting as the governing authority of said City that:

SECTION 1. It is hereby ordered that the following item be and serve as the ordinance for Soniat Playground bathroom upgrades. Specifically, one shelter bathroom located near the current playset, shall be upgraded to be in compliance with the Americans with Disabilities Act with accommodations necessary for all playground patrons.

Line Items:
341-4-116-40910 Recreation—General Expenses, Increased by $50,000

SECTION 2. If any provision of this ordinances is held to be invalid, or otherwise unenforceable by the final judgment of a court of competent jurisdiction, such invalidity shall not affect the validity of any of the remaining provisions of this ordinance that may be given effect without the invalid provision; and, to this end, the provisions of this ordinance are hereby declared as severable.

SECTION 3. The adoption of this budget shall form the framework for monitoring and controlling expenditures as required by La. R.S. 39:1310.

SECTION 4. All ordinances, or parts of ordinances of the City of Harahan in conflict with this ordinance, and all Sections in the Harahan Municipal Code in conflict with this ordinance, are hereby repealed.

This Ordinances, having been considered by section and as a whole, which a vote was taken and the vote was as follows:

YEAS:
NAYS:
ABSENT:
ABSTENTION:

This Ordinance was declared adopted on this day of, to become effective immediately upon signature of the Mayor or upon expiration of the time period without the signature of the Mayor.

Tina Miceli
Mayor
Nicole Lee
City Clerk
The following Ordinance was proposed by Councilman Benton and seconded by Councilman ____________:

PROPOSED ORDINANCE NO. 2018 – 22
Re: Receipt of LGAP Grant Monies

This proposed ordinance is serving as providing the Council with written notification as mandated by LSA - R.S. 39:1310, "that when there has been a change of operation upon which the original adopted budget was developed, the governing authority shall adopt a budget amendment in an open meeting to reflect such change."

WHEREAS, the City has such a change in operations as it relates to two (2) LGAP Grants previously applied for and now used and utilized for the City. The General Fund utilized the funding to purchase a tractor and small equipment which will be used to help maintain blighted property. The Sewer Fund utilized the funding to purchase a spare pump for lift station #8; and

WHEREAS, this amendment reflect the expenditures related to the Grant Revenues and the Monies Received from the grants for the General Fund's Street Maintenance Department and the Sewer Fund, this is an Ordinance amending Ordinance No. 1841, the annual Budget of Revenues and Expenditures for the Fiscal Year ending December 31, 2018 for the City of Harahan, Louisiana.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and the Council of the City of Harahan, State of Louisiana, acting as the governing authority of said City that:

SECTION 1. It is hereby ordered that the following line items be and serve as the amendments for the above mentioned 2018 budget ordinance. The Fund Budgets are amended as follows, Line items:

A) 010-3-115-32330 LGAP Grant (revenue) Increased by $ 9,919
B) 010-4-115-32330 LGAP Expense (expense) Increased by 9,919
C) 460-3-617-34400 LGAP Grant (revenue) Increased by 6,622
D) 460-4-617-61400 LGAP Repairs (expense) Increased by 6,622

SECTION 2. The adoption of this budget amendment shall form the framework for monitoring revenue and controlling expenditures as required by L.R.S. 39.1310.

SECTION 3. If any provision of this ordinance is held to be invalid, or otherwise unenforceable by the final judgment of a court of competent jurisdiction, such invalidity shall not affect the validity of any of the remaining provisions of this ordinance that may be given effect without the invalid provision; and, to this end, the provisions of this ordinance are hereby declared to be servable.

SECTION 4. All ordinances, or parts of ordinances of the City of Harahan in conflict with this ordinance, and all Sections in the Harahan Municipal Code in conflict with this ordinance, are hereby repealed.

This Ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS:
NAYS:
ABSENT:
ABSTENTION:

This Ordinance was declared adopted on this ______ day of __________, to become effective immediately upon the signature of the Mayor, or upon the expiration of the time period without the signature of the Mayor.

Tina Miceli, Mayor
Nicole Lee, City Clerk
Dear Nicole,

Please add the below attached ordinance to the next city council agenda for first reading.
Tina Miceli
Harahan Mayor
Office (504) 737-6383
Cell (504) 388-6422
tina.miceli@ci.harahan.la.us

Begin forwarded message:

From: Linda Lulue <linda.lulue@ci.harahan.la.us>
Subject: Grant Budget Amendment for 2018
Date: October 30, 2018 at 8:52:58 AM CDT
To: Tina Miceli <tina.miceli@ci.harahan.la.us>

Attached is a budget ordinance to reflect the reimbursement received and the spending of LGAP monies from two different programs. Please include on November's agenda.

Linda

Linda Hite Lulue, CPA
Financial Administrator
City of Harahan
The following Ordinance was proposed by Councilman Johnston and seconded by Councilman ________:

PROPOSED ORDINANCE NO. 2018 – 23

An Ordinance providing that the Harahan Municipal Code be supplemented to fix the amount of compensation of the Municipal Officer of the City of Harahan as required by L.R.S. 33:381A.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and the Council of the City of Harahan, State of Louisiana, acting as the governing authority of said City that:

SECTION 1. The City of Harahan shall pay compensation to the appointed Municipal Officer of the City as follows:

Municipal Clerk / Tax Collector
Fifty Thousand Dollars
($50,000.00) per year.

SECTION 2. If any provision of this ordinance is held to be invalid, or otherwise unenforceable by the final judgment of a court of competent jurisdiction, such invalidity shall not affect the validity of any of the remaining provisions of this ordinance that may be given effect without the invalid provision; and, to this end, the provisions of this ordinance are hereby declared to be severable.

SECTION 3. All ordinances, or parts of ordinances of the City of Harahan in conflict with this ordinance, and all Sections in the Harahan Municipal Code in conflict with this ordinance, are hereby repealed.

This Ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS:
NAYS:
ABSENT:
ABSTENTION:

This Ordinance was declared adopted on this ___ day of __________, to become effective immediately upon the signature of the Mayor, or upon the expiration of the time period without the signature of the Mayor.

______________________________  ________________________________
Tina Miceli, Mayor                  Nicole Lee, City Clerk
The following ordinance was proposed by Councilman Johnston and seconded by Councilman Murray:

ORDINANCE NO. 1709

An ordinance providing that the Harahan Municipal Code be supplemented to fix the amount of compensation of the Municipal Officer of the City of Harahan as required by L.R.S. 35:381A.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF HARAHAN, STATE OF LOUISIANA, ACTING AS THE GOVERNING AUTHORITY OF SAID CITY:

SECTION 1. The City of Harahan shall pay compensation to the appointed municipal officer of the City as follows:

A. Municipal Clerk/ Tax Collector
Forty Two Thousand Dollars
($42,000.00) Dollars per year.

The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: Baudier, Huete, Johnston, Landry, Murray
NAYS: None
ABSENT: None
ABSTENTION: None

This ordinance was declared adopted on the 21st ______ day of April ______, 2011 to become effective immediately upon the signature of the Mayor.

Provino Mosca
Mayor

Margaret G. Broussard
City Clerk